



The Skating Club of Boston

Club Rules Updated as of August 24, 2011

CLUB RULES

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Rules on Indebtedness

(as amended to August 24, 2011)

RI 1 - Recurring annual dues shall be billed at the start of the Club's fiscal year while the first year's dues of new members shall be billed upon entrance. All dues are payable in full within 30 days of the billing date, however, upon request, one half of the member's annual dues may be deferred until December 1st of the current fiscal year.

RI 2 - All charges other than annual dues are payable before the last day of the month following the month during which they were incurred. For example, all charges incurred in October must be paid in full no later than November 30. With the respect to any indebtedness not paid within thirty (30) days beyond the date payable, a monthly interest charge of 1.5% will be imposed.

RI 3 - A member wishing to dispute any portion of a billing statement must submit a written notice outlining the disputed charges and the reasons therefor to the Club office within two (2) weeks of receipt of the statement.

RI 4 - Any member with an account more than 30 days past due will lose the right to use the Club until such time as the member's account is paid in full .

RI 5 - The Treasurer may, at any time, suspend the credit of a member.

General Club Rules

(As amended to August 24, 2011)

GCR 1 - No Club member may enter a competition or give public exhibitions or negotiate for them on behalf of the Club or its members without the approval of the President, Vice President, Secretary or Treasurer.

GCR 2 - The Club shall not be responsible by reason of loss, theft, or damage for personal property brought onto the premises by any member or guest, or for personal injury to any member or guest occurring either on or off the ice.

GCR 3 - No gratuity shall be given to any employee of the Club.

GCR 4 - Constructive suggestions should be made in writing and deposited in the suggestion box in the office or delivered to the Club office.

GCR 5 - Except with the prior permission of the Board of Governors, there shall be no solicitation of funds or contributions for any purpose directly or indirectly relating to the Club or its activities; and there shall be no solicitation on the Club property of funds or contributions for any purpose. Except with similar approval, there shall be no solicitation of sales on the Club's premises.

GCR 6 - In order to provide a safe and civil environment for all members, the Club will not tolerate disorderly conduct or the use of obscene language.

GCR 7 - The Club will not tolerate any form of harassment or bullying. Bullying is defined as the intentional use by one or more persons of a written, verbal or electronic expression or a physical act or gesture or any combination thereof, directed at a Club or staff member ("target") that: (i) causes physical or emotional harm to the target or damage to the target's property; (ii) places the target in reasonable fear of harm to him or herself or of damage to his or her property; (iii) creates a hostile environment at the Club for the target; or (iv) infringes on the rights of the target at the Club or the orderly operation of the day to day operations of the Club. For the purposes of this section, bullying shall include cyber-bullying.

"Cyber-bullying" is defined as bullying through the use of technology or any electronic communication, which shall include, but shall not be limited to, any transfer of signs, signals, writing, cell phone text messaging, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system, including, but not limited to, electronic mail, internet communications, instant messages or facsimile communications. Cyber-bullying shall also include (i) the creation of a web page or blog in which the creator assumes the identity of another person or (ii) the knowing impersonation of another person as the author of posted content or messages, if, in either case, the creation or impersonation creates any of the conditions enumerated in clauses (i) to (iv), inclusive, of the above

definition of bullying. Cyber-bullying shall also include the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in clauses (i) to (iv), inclusive, of the above definition of bullying.

GCR 8 - The use, possession or sale of illegal drugs on the Club's property or at any Club function is strictly prohibited.

GCR 9 - The consumption, possession or sale of alcoholic beverages by members under age 21, and the use of tobacco products by members under age 18 on the Club's property or at any Club function is prohibited. The Club Officers and Board Members acknowledge that the Massachusetts General Laws prohibit the sale of alcoholic beverages to persons under age 21, and, further prohibit the use, possession and sale of certain controlled drugs, and the Officers and Board fully support these laws.

GCR 10 - Rules may be revised and exceptions may be made only in the sole discretion of the Board of Governors. Any infraction of rules is justification for summary disciplinary action by the Board and will jeopardize the membership status of the offender(s).

House Rules

(As amended to August 24, 2011)

HR 1 - No one wearing skates or skate guards shall be allowed in the lounge or Rotch Room. No one wearing skates without skate guards shall be allowed in the bleachers.

HR 2 - Attire must be appropriate for the occasion.

HR 3 - Any personal property of a member left on the premises shall be placed in the Lost and Found. At the end of the season the unclaimed contents of the Lost and Found will be disposed of in such a manner as the Club's management shall decide.

HR 4 - With the exception of service animals, members shall not bring dogs or other animals into the building.

HR 5 - The use of the Adult Member Ladies locker room is limited to female members (and their guests when accompanied by the member) who have attained the age of 18 years.

Ice Rules

(As amended to August 24, 2011)

It is the responsibility of all skaters, parents and Coaching Staff members to familiarize themselves with these rules to insure the safety and enjoyment of all skaters.

IR 1 - The Ice Committee or such other personnel as authorized by the Board of Governors shall be responsible for all skating activities, including the conduct of those using the ice. In the event of an emergency, these rules are subject to exception or modification as circumstances may require.

IR 2 - Any party authorized by the Board of Governors may call attention to a violation of the Ice Rules, and that party member should request the offender to discontinue such violation. Complaints will be given due consideration only when submitted in writing.

IR 3 - All contracted, permanent wait-list and walk-on skaters must stop in the office to have their names checked on the daily sheets before getting on the ice. Failure to do so will result in the loss of skating privileges.

IR 4 - Inappropriate behavior of any kind will not be tolerated. Offensive language or behavior on the ice, in the locker room or anywhere on the Club's premises will result in the skater being asked to leave.

- (a) Sitting on the boards or in the entrances to the ice is prohibited.
- (b) The use of cassette, CD players, radios, cell phones or headphones is prohibited on the ice at all times.
- (c) Climbing over the boards is prohibited.

IR 5 - Skaters are not allowed to have refreshments on the ice. They may, however, have drinks in unbreakable sealed containers off the ice.

IR 6 - All skaters must stop skating immediately when the buzzer sounds at the end of the session. All skaters will fill in holes with ice provided in a bucket at rink side and leave the ice promptly.

IR 7 - Except as provided below or in Ice Rule 9, skaters must meet and may not exceed, the free skating test requirements of a given session to skate on it.

For all sessions, the designated standard U.S. Figure Skating free skating test level shall govern. Skaters who have passed the Adult Gold Free Skating Test will be considered as having passed the Juvenile Free Skating Test unless they have also passed a standard free skating test or pair test (for pair ice only), in which case the highest standard free skating test or pair test passed will be used.

Contracted skaters who pass a Moves in the Field, Free Skating or Dance test during the course of their contract will be “grandfathered” on the session(s) for which they are contracted for the rest of that skating season if they are unable to switch to a higher level session.

Regardless of test level, the skater must be able to skate to the level of the session. Children five years of age and under must be supervised while on the ice by a parent, instructor, adult, or responsible other skater who is also on the ice.

IR 8 - Permanent Wait List and Walk-on Procedures:

The total number of skaters (contracted and walk-on) on a session may not exceed the maximum number designated for that session.

Permanent wait-list skaters will be allowed to skate after a five-minute waiting period, if they have checked in with the office and space is available. There is no waiting period for skaters wishing to walk onto a Moves in the Field session.

Skaters who wish to walk-on a session and who meet the test requirements of that session, may ask to have their names added to the wait list. If space is available after a ten-minute waiting period, Club members on the wait list will be allowed to walk-on according to test level. The priority for a walk-on skater is determined by the first level designating that session.

Once all Club members on the wait list have been accommodated, non-members who are guests or who wish to walk-on non-Club sessions will be all be allowed to walk on, if space is available, according to test level.

All permanent wait-list and walk-on skaters must pay before getting on the ice.

IR 9 - A skater who does not meet the test level required for a given free skating session may walk on to that session after a ten minute waiting period, subject to the following conditions:

If there are less than 12 skaters on the ice, a skater who is one test level above or below the required free skating test level may walk on. This session will then be frozen at 12 skaters, except for skaters contracted for that session who arrive after the exception was made.

If there are less than 10 skaters on the ice, a skater who is two test levels above or below the required free skating test level may walk on. This session will then be frozen at 10 skaters, except for skaters contracted for that session who arrive after the exception was made.

Once one of the foregoing exceptions has been made, no walk-ons will be permitted beyond the number that allowed the exception to be made.

IR 10 - Skaters are obligated to pay ice fees for all unattended, contracted ice time units.

- (a) Credit for contracted ice time not used because of participation in qualifying competitions will be given to skaters or Synchronized Skating teams who give written notice of the specific dates of their attendance.
- (b) Credit for contracted ice time not used because of participation in an International Competition will be given to Theatre on Ice teams who give written notice of the specific dates of their attendance.
- (c) Written requests for credits provided for under this rule must be received within 30 days of the period for which the skater or team is requesting credit.

Cancellations not due to a qualifying competition or International Competition:

- (d) Synchronized Skating and Theatre on Ice teams may trade ice time with each other if both groups agree to the trade. The group using the ice time will be responsible for all fees.
- (e) Synchronized Skating and Theatre on Ice teams may have the option to release their contracted ice times to the office for rental if notification has been given at least four (4) weeks prior to the date of cancellation. If the time released cannot be rented then the group releasing the ice time will be responsible for all fees.

IR 11 - Suitable skating attire is required on all ice sessions.

IR 12 - To avoid having items fall on the ice where they could cause a skater to trip or be caught up in the Zamboni, the boards are to be kept free of any objects at all times. Skating apparel, gloves, skate guards and any other objects are not allowed on the boards at any time.

IR 13 - For the safety and enjoyment of members and their guests, the following activities are not permitted during general Club sessions (Friday evenings and Sunday afternoons):

- The use of speed skates;
- The use of hockey sticks or pucks;
- The skating of Moves in the Field higher than Pre-Juvenile, jumps with two or more revolutions or flying spins;
- The use of the jump harness;
- Program performances with or without music by any free skater who has passed the Preliminary Test;
- Pair moves by skaters who have passed the Preliminary Pair Test;
- Dance programs or patterns by skaters who have passed the Preliminary Dance Test.

IR 14 - (a) Only official U.S. Figure Skating Moves in the Field of the appropriate level are permitted on Moves in the Field sessions. Skaters must be working on the designated Moves in the Field test level in order to be eligible to skate on a Moves in the Field session. Exceptions to change the test level designation of a Moves in the Field session will not be made under any circumstance regardless of the number of skaters on the session.

(b) There is no waiting period to walk on to a Moves in the Field session.

(c) Dance patterns or any part thereof are not allowed on free skating sessions at any time.

IR 15 - Persons with applications pending for membership in the Club are not eligible to contract for ice time until their membership applications have been processed.

IR 16 - For the purpose of contracting for ice time for the Fall session of each season, members will be given first priority in order of seniority of membership. The second priority will be given to participants in the Club's High Performance program. The third priority will be the standard U.S. Figure Skating test level of the skater. The fourth priority will be the date of the application for ice time. For an application to be considered, it must be complete and submitted by the designated deadline date.

IR 17 - Hockey skates are only permitted on Friday Club Ice, Sunday Hot Chocolate Ice, Sunday Skateabilities, Learn to Skate / Basic Skills classes and Public Skate sessions. Hockey drills are not allowed during any free skating sessions.

IR 18 - The skater whose program is being played has the right of way, and skaters and coaches should yield quickly and politely when necessary. **Skaters who violate this rule or who engage in intimidating behavior will be asked to leave the ice.**

IR 19 - While on the ice, all skaters and coaches are expected be aware of the activities around them and to exercise every caution required to avoid collisions. Skaters not performing a program must yield to the skater performing his or her program, and should also yield to skaters who, due to the nature of the move being performed (for example, a lift, a spin, or a backward spiral), have limited ability to quickly maneuver.

IR 20 - During free skating and Moves in the Field sessions, skaters are expected to remain in motion on the ice and to avoid lingering in the corners.

IR 21 - In recognition of the need for all skaters to keep their focus on what is happening on the ice and to be consistent with U.S. Figure Skating's guidelines for parents, parents may not offer instruction to a child from the boards, the bleachers or any other location. For the purposes of this rule, 'instruction' includes providing feedback on the execution of elements, providing direction on training activities, and providing any other guidance about what the skater is doing on the ice.

IR 22 - Certain sessions will be designated as 'High Performance' sessions. These sessions are designed to allow skaters and coaches to maximally focus on their training, and during High Performance sessions the following additional rules apply:

- (a) To avoid interfering with the training and safety of other skaters on the ice, all skaters and coaches on High Performance sessions are expected to focus exclusively on training and what is happening on the ice.
- (b) Skaters on a High Performance session who need to engage a party not on the ice such as a parent, skater not on the session, or member of the Club staff, must leave the ice to do so.
- (c) To avoid creating a distraction for skaters and coaches on the ice, during High Performance sessions, parents may not:
 - (i) stand by the boards
 - (ii) engage in conversation with a child or coach who is on the ice (parents who need to speak with a child or coach during a High Performance session should ask a coach or office staff member not on the ice to call the skater or coach off the ice for the conversation)

Music Rules

(As amended to August 24, 2011)

The purpose of the Music Rules is to ensure the appropriateness of any music that is played at the Club and improve the probability that each skater will have his or her program played during busy free skating sessions.

MR 1 - All music played over the Club's speakers must be appropriate and not contain any profanity. All skaters and coaches are expected to demonstrate common sense with the selection of music to be played.

MR 2 - On free skating sessions with more than (15) fifteen skaters, a music monitor will play music. When there is no monitor, only coaching staff members and skaters may play music. In either case, a rotation that is fair and equitable will be used.

MR 3 - Music shall be given to the monitor at the beginning of the session.

MR 4 - There will be a (5) five-minute warm-up at the beginning of each session. Skater who request that programs` be played during this warm-up period will be considered to have received their turn in the rotation.

MR 5 - The monitor will announce the name of the skater whose program is about to be played and the name of the skater to follow. Once a skater's name has been announced, the rotation cannot be interrupted. There will be no restarting of programs.

MR 6 - Coaches may interrupt the rotation once for each student in a lesson of at least 15 minutes, but are limited to (2) two requests per session unless a second rotation has begun.

MR 7 - Coach and skater music requests will be alternated. Not more than (2) two coach requests in a row will be accepted if there are skater initial requests in line.

MR 8 - Only coaches, skaters and personnel authorized by the Club office are allowed to use the sound system.

MR 9 - International skaters and other skaters who have been assigned by U.S. Figure Skating to represent the U.S. in competition may interrupt the rotation once each session for two (2) weeks prior to the event for which they have qualified or to which they have been assigned. It is the responsibility of the skaters to notify the monitor of their assignments.

MR 10 - Skaters are limited to one coach request per day. The coach may request a short, long or show program of a length appropriate to the skater's test level. When not in a lesson a skater's programs must be of a length appropriate to the skater's free skating test level. However, a skater may also request a test program of a length one level above their current test level.

MR 11 - When programs are played by rotation, a request by a skater or their coach to not have their program played when called will result in the skater's name being returned to the end of the rotation for that session.

MR 12 - The monitor will place permanent wait-list skaters in the rotation using the same ordering method used for contracted skaters on that session. There are no coach requests for a walk-on skater. Walk-on skaters will have their music played after all contracted and permanent wait list initial requests have been satisfied. Walk-on skaters will have their programs played according to the test level of the session. Priority for music will be determined by the first level designating that session. No skater or coach will be allowed to have a second turn until all, including walk-on skaters, have had the opportunity to go once.

MR 13 - Skaters contracted for two sessions who do not get their programs played (through no fault of their own), should inform the monitor at the beginning of the second session to insure that their music is played. The monitor will not change the rotation unless it appears the same skater will again miss a turn.

MR 14 - Competitors registered to compete at a U.S. Figure Skating Regional, Sectional or Figure Skating Championship who are contracted for a session will be given priority on that session for two (2) weeks prior to the event for which they are registered, to play a program of their choice.

Dance Rules

(as amended to August 24, 2011)

The following rules cover all sessions designated as Ice Dance, Club Dance and Public Dance.

DR 1 - The Club has established the following terms to define ice dance sessions, as they appear on the Club's fall and summer ice schedules:

Club Dance	Time scheduled for all Club members and their guests.
Ice Dance	Time scheduled for Club members and non-members during which the focus is competitive training.
Public Dance	Time scheduled for the general public.

DR 2 - A "Called Dance" is defined as "set pattern, short dance, or free dance music selected by a skater(s) or coach." On sessions designated as Club Dance or Public Dance, the Called Dance is "music that is played for the majority of skaters, not for an individual skater or couple."

DR 3 - All skaters and coaches who participate on sessions designated as Ice Dance, Club Dance, and Public Dance must always conduct themselves in a safe manner.

DR 4 - Any couple, single skater, or competitive team performing the Called Dance is regarded as having the "Right of Way." This means that the skater, couple, or competitive team is allowed to skate uninterrupted without interference from other skaters, couples, and competitive teams during the playing of their music.

DR 5 - All skaters and coaches must exercise caution to avoid interfering with those who are dancing on the ice. Special caution must be used to avoid collisions and interfering with those performing a called free or original dance, since those dances do not follow a set pattern. Single skaters are required to give the right of way to couples.

DR 6 - Unless part of a choreographed short or free dance program, maneuvers that are not considered an element of ice dancing, as defined by U.S. Figure Skating rules, are not permitted on any dance sessions.

DR 7 - The duration of free dance, short dance, and set pattern dance music must follow U.S. Figure Skating rules.

DR 8 - All music played over the Club's speakers must be appropriate and not contain any profanity. All skaters and coaches are expected to demonstrate common sense with the selection of music to be played.

DR 9 - On dance sessions where the music priority is designated as free dance and short dance, a set pattern dance may not be passed over more than three times by free dance and short dance music.

DR 10 - All skaters and coaches who participate on Ice Dance, Public Dance, and Club Dance sessions must exercise courtesy when another skater's music is being played. No one is allowed to stop playing the Called Dance without permission.

DR 11 - U.S. Figure Skating Moves in the Field are permitted during the first ten minutes of each session but will not be limited when in a private lesson.

DR 12 - All requests to schedule a dance test on sessions designated as Ice Dance must be submitted to the office.

DR 13 - The Club's Ice Rules and Music Rules shall apply in cases not specifically covered by any of the above Dance Rules.

Public Dance Sessions

The following rules cover sessions designated as Public Dance.

PD 1 - Competitors performing short dance or free dance programs shall give the right-of-way to other participants on the ice;

PD 2 - Dance flights will be required if the number of dancers on the session is in excess of six couples;

PD 3 - A Music Monitor will be selected to play music. Any skater or couple wanting to skate a set pattern dance, short dance or free dance must make their request to the Music Monitor. Music will be played in the order that it is requested. In the absence of a Music Monitor, skaters and coaches are required to alternate turns when playing music;

PD 4 - All skaters must exercise caution to avoid interfering with those who are dancing on the ice. Special caution must be used to avoid collisions and interfering with those performing a Called Dance.

Club Dance Sessions

The following rules cover all sessions, designated as Club Dance.

CD 1 - Competitors performing short dance or free dance programs are required to give the right-of-way to other participants on the ice;

CD 2 - Dance flights will be required if the number of dancers on the session is in excess of six couples;

CD 3 - All skaters must exercise caution to avoid interfering with those who are dancing on the ice. Special caution must be used to avoid collisions and interfering with those performing the Called Dance;

CD 4 - Single skaters taking lessons may perform permitted skating maneuvers other than the Called Dance. It is the responsibility of both the Coach and the single skater not to interfere with those skating the Called Dance;

CD 5 - A Music Monitor will be selected to play music. Any skater or couple wanting to skate a set pattern dance, short dance or free dance must make their request to the Music Monitor. Music will be played in the order that it is requested. In the absence of a Music Monitor, skaters and coaches are required to alternate turns when playing music.

Visitor Rules

(As amended August 24, 2011)

VR 1 - The following rules apply for visitors during General Club Sessions and Member Sessions:

- (a) General Club Sessions are those sessions designated on the Ice Schedule for the regular Club season that are open to members without additional charge.
- (b) Member Sessions are those sessions designated on the Ice Schedule for the regular Club season that are open to members only by contract or walk-on (when available), and in either case upon payment of regular ice fees.
- (c) Members with skating privileges may invite guests to skate during general Club and Member Sessions, subject to available space, with members being given priority when space is limited. Guests must be signed in at the Club office by the member, or a message inviting the guest telephoned to the Club Office by the member before the guest goes on the ice.
- (d) The number of guests that a member may invite to skate on General Club Sessions or Member Sessions is two unrelated guests or one immediate family.
- (e) Guests may be invited two (2) days each calendar month for not more than two (2) sessions per day and not more than six (6) days during the Club season. Attendance at all general Club and Member Sessions counts toward this limitation, as do all visits by a guest even when hosted by different members.
- (f) Non-Club members who are members in good standing with U.S. Figure skating and are considering membership in The Skating Club of Boston may be permitted to skate on an unlimited number of Member Sessions for a period of two calendar weeks. During this period, non-Club members will be granted access to sessions for which they meet the applicable test requirements, subject to available space once all members have been accommodated. If by the end of the two-week period the non-Club member has applied for membership, he or she may be permitted to continue skating on Member Sessions until the application has been processed.
- (g) Guest skaters shall be charged the fees applicable to non-members attending the particular session.

VR 2 - The following rules apply during Non-Member Sessions:

- (a) Non-Member sessions are as shown on the Ice Schedule for the regular Club season.

- (b) Non-Member sessions are open to members and non-members upon payment of ice fees as set by Board, but members may skate without charge on public skating sessions.
- (c) Summer Sessions and Inter-sessions, if any, are Non-Member Sessions.

VR 3 – The following rules apply to Visiting Skaters:

- (a) Members of other U.S. Figure Skating member clubs located outside of New England may, with the approval of any Governor of the Club, be allowed to skate on Member Sessions and use all of the Club's facilities. The provision is designed to extend courtesies to members of other clubs who are passing through Boston for purposes other than skating, and it is not applicable to persons coming to Boston primarily to skate or to receive instruction or to practice at the Club;
- (b) Visiting skaters shall be charged the fees applicable to non-members attending the particular session.

Test Rules

(as amended to August 24, 2011)

TR 1 - Tests dates are posted in the Club office. Notices of test session postponements or cancellations are normally posted a few days in advance of the scheduled test date .

TR 2 - Priority for the taking of tests is as follows:

- (a) Club members, in the order of receipt by date and time and then usually from the highest test level to the lowest;
- (b) Non-club members, including students of members of the Coaching Staff, in order of receipt by date and time from the lowest test level to the highest for figure skating tests and from the highest test level to the lowest for dance tests.

TR 3 - Applications to take tests must be filed with the Club office at least two weeks (14 days) for figure tests and one week (7 days) for dance tests prior to the scheduled test date. Only applications accompanied by the appropriate test fee will be considered.

TR 4 - Applications must include the following information and be completely filled out:

- (a) The candidate's U.S. Figure Skating registration number;
- (b) Parent and coach signatures as required;
- (c) U.S. Figure Skating Registration number for coach;
- (d) If a non-member, written permission to test from the candidate's home club.

TR 5 - Candidates for tests who are Club members must be in good standing (i.e., with account balances current and no overdue bills) in order to be eligible to take tests.

TR 6 - Late applications will be considered on a case-by-case basis only when received in writing and if accepted, will be subject to the applicable late filing fee.

TR 7 - Any test candidate who withdraws from a test session after the test schedule has been completed and posted for a reason other than illness or injury will forfeit that candidate's application fee. In the case of withdrawal due to illness or injury, a refund of the application fee, minus an applicable cancellation fee, will be made upon receipt of written notice from a physician certifying the illness or injury.

TR 8 - The selection of judges for test sessions is solely within the discretion of the Test Chairman. Judges are normally selected on a random basis as available, but Club judges are given preference. Seniority in grade will determine panel assignments.

TR 9 - In order for test sessions to be run on time and according to the announced schedule, it is essential that candidates be present in the rink one hour prior to their assigned test time and be ready to skate when called upon.

TR 10 - Candidates should be ready to test and to perform to a passing standard, in the opinion of their coach. Candidates should not use a test session for practice or to just “see what happens”. Candidates who are not ready waste the time of the Club, the Test Chairman, the judges and the skater. Passing a test requires more than just completing the elements, rather, the candidate must reflect the level or standard of skating at which they are testing .

TR 11 - Test sheets are available for the inspection of the candidate, the candidate’s coach and parents after a test has been completed and the results determined. Such sheets must be returned to the Test Chairman immediately following the session. Copies may also be requested.

TR 12 - All tests are conducted strictly in accordance with the Rules of U.S. Figure Skating. Test Certificates for passed tests are usually received from U.S. Figure Skating within two to three months at the earliest following the test date and the submission of the Test Report, and can be picked up in the Club office.

Figure Skating Tests

TR 13 - As used herein, “Figure Skating Tests” includes all tests in Figures, Free Skating, Pairs and Moves in the Field when taken by single and pair skaters.

Requests for tests other than regularly scheduled dates must be submitted in writing and will only be considered in extreme situations.

Test fees can be carried forward to the next test date under the following circumstances: When a candidate who has signed up for both a Moves in the Field (MITF) test and a free skating (FS) test, subsequently fails the MITF test and therefore is unable to take the FS test.

Dance Tests

TR 14 - As used herein, “Dance Tests” includes all tests in Set Pattern Dances, Free Dance and Moves in the Field when taken by ice dancers.

Dance tests are usually scheduled on Wednesday evenings (on Club Ice for Dance) about four (4) times during the season. Additional test sessions can be scheduled depending upon the need.

Dance tests scheduled during Club Dance time must have at least one Club member testing (usually for more than one dance) for the test session to be conducted, otherwise, the test session will be rescheduled.

Off-Ice Training Rules

(as amended to August 24, 2011)

OR 1 - The Training Room is available for use by Club members who register in the Training Room Log that is maintained by the Club office. (Club Trainers and programs have priority in scheduling the use of the training room.)

OR 2 - Members under the age of fourteen (14) must be supervised by a Club Fitness Trainer while using the training room. The key to the training room will not be released to any member under the age of fourteen (14) .

OR 3 - The last member, fourteen (14) years of age or older, to leave the training room is responsible for shutting off all appliances, locking the door and returning the key to the office.

OR 4 - No unauthorized trainers, skating coaches or guests of members are allowed to use the Training Room without permission from the Club office.

OR 5 - No equipment is to be removed from the training room, nor is any additional equipment to be brought into the training room without the permission of the Club office. In addition, stations have been set up for the Club's training programs. All equipment should be returned to its original position following use to avoid unnecessary down time spent reestablishing the stations.

OR 6 - All equipment will be used solely for its designated purpose, and parents and trainers should be aware of the possibility of injury resulting from improper use.

OR 7 - No more than five (5) members may register to use the training room during the same time period, with the exception that during regularly scheduled fitness sessions, the office may waive this rule for the participants in the Fitness Program.

OR 8 - No food or drinks, with the exception of water, shall be allowed in the training room.

OR 9 - The training room is to be used exclusively for fitness training. All socializing should take place outside of the fitness room so as not to interfere with the training routines of other members.

Coaching Staff Rules

(as amended to August 24, 2011)

CSR 1 - The word "Coach" as used in these Rules shall mean everyone, including eligible skaters, who teaches figure skating (including ice dance), choreography and related disciplines.

CSR 2 - The term "Staff Coach" shall refer to Coaches who have been approved by the Board of Governors, in its sole discretion, to teach on applicable designated sessions, which approval shall be reviewed on an annual basis. There are four categories of Staff Coaches: (1) Full Coaches, who may teach on all sessions, including Club and Member sessions, at any Club location; (2) MetroWest Coaches, who may teach on all sessions at the Club's satellite locations, but do not have staff coaching privileges at the Club's Boston facility; (3) Synchro Team Coaches, who may participate as Coaches in the Club's synchronized skating program, but have no other staff coaching privileges; and (4) Theatre on Ice Team Coaches, who may participate as Coaches in the Club's Theatre on Ice program, but have no other staff coaching privileges. This notwithstanding, all Staff Coaches may, upon the invitation of Club management, participate as Coaches in the Club's Learn to Skate programs, and all Staff Coaches may teach on ice sessions that are open to non-members.

CSR 3 - The term "Junior Coach" shall refer to an eligible skater who is an active member of the Club, is at least age 18 or a senior in high school / high school graduate, has passed the Senior Free Skate test or is a national competitor at the Junior or Senior level, and is working under the tutelage of a Full Coach who is teaching in one or more of the Club's Boston-based Basic Skills programs. No more than two Junior Coaches may be mentored by any eligible Full Coach, and coaching privileges for Junior Coaches are restricted to Friday evening Club ice, Saturday and Sunday no and low test Member sessions, Saturday public skating, and Sunday Club ice (hot chocolate session); these sessions will be known as "Junior Coach Eligible Weekend Sessions."

CSR 4 - All Coaches will be required to pay such fees as shall be established from time to time by the Board of Governors. Furthermore, Coaches are required to pay any applicable per session fees in advance of teaching on the applicable session.

CSR 5 - All Coaches shall adhere to and enforce student adherence to all Club rules, including but not limited to ceding the right of way when required.

CSR 6 - The following basic rules shall govern the conduct and relations of all Coaches:

(a) Coaches shall at all times exercise the greatest care and discretion in their relationships with other coaches, pupils and pupils of other coaches.

- (b) Coaches shall recognize and respect the rights of skaters to seek instruction or take lessons from coaches of their choice.
- (c) No Coach shall in any case solicit pupils of another coach, directly or indirectly through third parties.
- (d) Coaches shall dress neatly and in a clean and appropriate manner as is becoming a member of his or her profession.
- (e) Coaches shall be ever mindful of the influence they exercise over their pupils, and this trust should never be abused.

CSR 7 - All Coaches must maintain liability insurance coverage in an amount equal to the standard policy of the Professional Skaters Association (PSA), and must provide satisfactory evidence of such coverage prior to being able to teach at the Club.

CSR 8 - All Coaches must submit to a periodic criminal background check, the results of which must be satisfactory to the Board of Governors for continued coaching privileges.

CSR 9 - All Staff and Junior Coaches must be members of both U.S. Figure Skating and the PSA, and must be registered as coaches with U.S. Figure Skating. Staff Coaches must be compliant with at least the U.S. Figure Skating Category B Continuing Education Requirements (CER) for the applicable skating season, while Junior Coaches must be compliant with at least the U.S. Figure Skating Category C Continuing Education Requirements for the applicable skating season.

CSR 10 - Semi-private lessons in which a coach is simultaneously working with two students on generally similar elements are permitted for the instruction of Free Skating, Pairs and Dance, but are not allowed for the instruction of Moves in the Field. Group lessons are not permitted at any time unless part of an official Club program such as Learn to Skate, Synchro, Theatre on Ice or other programs authorized by the Board.

CSR 11 - Only Staff Coaches will be allowed to operate either a jumping harness or any Club video equipment (including the Dartfish system).

CSR 12 - At the sole discretion of the Board of Governors, Coaches who fail to abide by these rules may be banned from teaching at the Club.

Ice Chips Participation Rules

(as amended to August 24, 2011)

The Skating Club of Boston was one of the first clubs to produce an ice show or “carnival” starting in 1911, which continues as the longest-running Club show in the country today. All Club members are invited to be involved in the show either as a skater or volunteer. The goal of the production is to provide the membership with an opportunity to demonstrate their talents and creativity in a show environment and club experience that brings together Club members, whether they are old or young, competitive or recreational skaters, for the purpose of promoting figure skating while raising money for deserving charities.

The right to participate in Ice Chips is determined by the type of membership held, as set forth in the Categories of Membership section of the Club’s Membership Rules.

Featured guest skaters to perform in Ice Chips are invited by the Ice Chips Committee.

Ice Chips Solo Guidelines

To be eligible for consideration for a solo, skaters must be members in good standing of The Skating Club of Boston and must represent the Club when competing at U.S. Figure Skating qualifying competitions. Club participants qualify for solos based on their placements in qualifying U.S. Figure Skating and International competitions held in the current competitive season as outlined below. Please note that the Ice Chips Committee may at any time make any changes to these rules necessary to accommodate show requirements, such as show theme or length (which is specified as 135-minute running time), including limiting appearances to only one or two of the three shows.

- 1) The following participants qualify for “Featured Solos” of unlimited duration:
 - (a) Invited guest performers;
 - (b) Medalists at the U.S. Figure Skating Championships;
 - (c) Medalists at the U.S. Figure Skating Junior Championships;
 - (d) Those who place in the top 15 at an ISU-sponsored event in which participants may accrue points towards their ISU World Ranking, including but not limited to the World, Four Continents and World Junior Championships and Senior and Junior Grand Prix events.

- 2) The following participants qualify for “Solos” of a duration not to exceed two (2) minutes:
 - (a) Medalists at U.S. Sectional competitions and skaters who receive a bye through a U.S. Sectional competition;
 - (b) U.S. Senior Regional Medalists.

- 3) Regional Medalists in the final championship rounds qualify for “Short Solos” (also known as “step-out solos”) of a duration determined by the show director.

- 4) All Regional qualifying competitors are eligible to skate in a group showcase number (the “New England Competitors” number) subject to attending all rehearsals at the Club’s home rink.

- 5) Club soloists must participate in all Ice Chips shows unless otherwise restricted and must attend all dress rehearsals. Qualifying soloists in categories 3 and 4 must also participate in a group production number.

- 6) Soloists and teams are required to bring complete numbers formatted for a show production in front of an audience with a back curtain.